

**INSTRUCTIONS FOR FILLING OUT APPLICATION FOR PERMIT**

1. **All requests for permits must be submitted to the Department of Liquor Control no later than ten work days prior to any proposed modification, approval for music, dancing, and entertainment, or any other proposed changes, etc.**
2. **All requests for permits must include a neat and legible 8½" x 11" floor plan of the premises drawn to scale showing the location of all areas for music, entertainment, dancing, game devices, etc. Label the floor plan with the premises name and include directional (mauka, makai, etc.) arrows.**
3. **Licensee shall obtain necessary clearances from other governmental agencies and comply with all State and County laws, ordinances, and administrative rules.**

**4. *Modification of Premises:***

Rescind all previous permits for game devices. Indicate quantity, name, and dimensions of game device(s) to be installed. Furnish brochures and details as to type, content, function and size. Indicate the location of the game device(s) on the floor plan. State compliance with section 08-101-23 of the Rules of the Liquor Commission.

**5. *Installation of Game Device(s):***

Rescind all previous permits for game devices. Indicate quantity, name, and dimensions of game device(s) to be installed. Furnish brochures and details as to type, content, function and size. Indicate the location of the game device(s) on the floor plan.

**6. *Area(s) for Music, Entertainment, and Dancing:***

Rescind all previous permits for music, entertainment, and dancing. Furnish dimensions of the area(s) requested. Indicate location and dimensions of the area(s) requested on the floor plan.

**7. *Extension of Premises:***

Furnish details on reason for extension; plans on how supervision and control is to be carried out; and a lease, rental agreement or written authorization signed by the owner or representative of the property authorizing the licensee the use and exclusive control of the property for the sale, service and consumption of liquor and acknowledging that the function will be subject to the liquor laws and inspection by investigators of the Department of Liquor Control.

**8. *Caterer Permit***

Furnish the date, times, and location of the event; a floor plan showing the boundaries of the proposed catered event with the consumption area(s) outlined in red; a lease, rental agreement or written authorization signed by the owner or representative of the property authorizing the licensee the use and exclusive control of the property for the sale, service and consumption of liquor and acknowledging that the event will be subject to the liquor laws and inspection by investigators of the Department of Liquor Control, and a statement indicating that all required governmental clearances have been or will be obtained. A site plan may also be required.

DEPARTMENT OF LIQUOR CONTROL, COUNTY OF MAUI  
2145 KAOHU STREET, ROOM 105, WAILUKU, MAUI, HAWAII

**APPLICATION FOR PERMIT**

Permit is hereby requested for the item(s) indicated below:

- |  |   |
|--|---|
| 1- <input type="checkbox"/> Extension of Premises    | 4- <input type="checkbox"/> Area(s) for Music, Entertainment, and Dancing |
| 2- <input type="checkbox"/> Modification of Premises | 5- <input type="checkbox"/> Outside Warehousing                           |
| 3- <input type="checkbox"/> Game Device(s)           | 6- <input type="checkbox"/> _____   |

Note: (Type or print details of request.)

I hereby certify all necessary clearances from other governmental agencies have been obtained in reference to this application.

Licensee: \_\_\_\_\_ Trade Name: \_\_\_\_\_

\_\_\_\_\_  
Signature of CORPORATE OFFICER, AUTHORIZED AGENT, etc.

\_\_\_\_\_  
(License Number)

\_\_\_\_\_  
Print Name/Title

\_\_\_\_\_  
Date

(NOTE: APPLICANT WILL ALSO APPLY FOR DEPARTMENT OF HEALTH CLEARANCE WHEN ALTERATION AFFECTING HEALTH & SANITATION IS INVOLVED.)